



**UNITED STATES BANKRUPTCY COURT**

NORTHERN DISTRICT OF IOWA  
425 SECOND STREET S.E.  
P.O. BOX 74890  
CEDAR RAPIDS, IOWA 52407  
[www.ianb.uscourts.gov](http://www.ianb.uscourts.gov)

SEAN F. MCAVOY  
CLERK OF COURT

(319) 286-2200  
FAX (319) 286-2280

JEAN HEKEL  
CHIEF DEPUTY CLERK

January 12, 2007

A letter to the Bankruptcy Community:

Re: Enhanced Services - Mailing Matrix Generated Via Court's CM/ECF System

The Bankruptcy Noticing Center has announced that effective January 8, 2007, mailing lists (matrices) that are produced locally at the court, or by registered users of CM/ECF, will clearly identify National Creditor Registration Service (NCRS) preferred addresses. The label will include the original address filed by the debtor along with the preferred address filed with the BNC contractor. In addition, all duplicate and undeliverable addresses will be identified clearly on the mailing label sheet in order to reduce the transmission of unnecessary notices locally by the court or case participant(s). I have attached a sample case mailing matrix to illustrate these enhancements.

Thank you for your attention in this matter. Please feel free to call me if you have any questions pertaining to this process.

Sincerely,

A handwritten signature in black ink, appearing to read "Sean F. McAvoy", with a stylized flourish at the end.

Sean F. McAvoy  
Clerk of Court

Label Matrix for local noticing  
banc-1  
BANCAP test district  
bancap  
Case 00-12345  
Fri Jan 05 12:23:39 PM EST 2007

Customer Solutions  
11487 sunset hills  
reston va 20190

US National Bank  
11420 Commerce Park Drive  
Reston VA 20190

(p)BAE SYSTEMS  
2525 NETWORK PLACE  
HERNDON VA 20171-3514

VISA  
PO BOX 1234  
Baltimore, MD 20190

(p)INTERNAL REVENUE SERVICE  
CENTRALIZED INSOLVENCY OPERATIONS  
PO BOX 21126  
PHILADELPHIA PA 19114-0326

The preferred mailing address (p) above has been substituted for the following entity/entities as so specified  
by said entity/entities in a Notice of Address filed pursuant to 11 U.S.C. 342(f) and Fed.R.Bank.P. 2002 (g)(4).

BAE IT  
11400 sunset hills  
reston va 20190

IRS  
PO BOX 123  
Atlanta GA

The following recipients may be/have been bypassed for notice due to an undeliverable (u) or duplicate (d) address.

(u)Undeliverable ADDRESS  
11487 sunset hills

(d)US National Bank  
11420 Commerce Park Drive  
Reston VA 20190

| End of Label Matrix |   |
|---------------------|---|
| Mailable recipients | 5 |
| Bypassed recipients | 2 |
| Total               | 7 |